

DEAR POLL WORKERS:

We at the Chicago Board of Elections are pleased to have you serve in the upcoming election. Your role on Election Day is extremely important.

Please read this entire handbook. Inside, you will find information to help your team properly:

- Set up your polling place so that it's user friendly;
- Complete your paperwork;
- Serve our customers, the voters of Chicago;
- Answer questions, solve problems and troubleshoot equipment; and,
- Close the polls and report the results.

At the back of this book, you will find samples of forms you will use, as well as a map of Receiving Stations where materials should be submitted after the polls are closed.

If you have more questions on Election Day, call ELECTION CENTRAL at 312-269-7870. Additional phone numbers are on the back cover of this book for specific types of help.

Again, we thank you for your service—and for helping the citizens of Chicago exercise the right to vote!

Sincerely,

Lance Gough

The following symbols are used throughout this handbook to alert you to key information:

